

Place and Resources Scrutiny Committee Work Programme

Meeting Date: 12 September 2023

Report Title	Aims and Objectives	Lead Officers / Members	Other Information
Chairman's update item: Dorset Council Sickness absence	To receive an update on sickness absence and actions in place to address any issues	Chris Matthews – Head of Human Resources	In response to the committee's review of the performance dashboard at the meeting of the committee on 4 July 2023
Property Strategy & Asset Management Plan update	Review and comment upon progress in achieving the actions identified in the Property & Asset Management Strategy Action Plan and areas needing to be given priority	Peter Hopkins - Corporate Director – Assets & Property Cllr Andrew Parry – Portfolio Holder for Assets & Property	

Meeting Date: 9 November 2023

Report Title	Aims and Objectives	Lead Officers / Members	Other Information
Chairman's update item: Summer 2023 Operations in Dorset	To review the position with Easter and Summer 2023 operations	Graham Duggan – Head of Community & Public Protection Cllr Ray Bryan – Portfolio Holder for Highways, Travel & Environment	Follow up to a review of Summer 2022 Operations by the committee at the meeting on 25 January 2023
Natural Environment, Climate and Ecology Strategy – progress report	To review the bi-annual progress report on the Dorset Council Natural Environment, Climate and Ecology Strategy	Carl Warom – Climate & Ecology Policy Officer Cllr Ray Bryan – Portfolio Holder for Highways, Travel & Environment	
Employee turnover in Dorset Council	An overview of turnover data and trends and activity being undertaken to better understand the reasons for people leaving the council	Chris Matthews – Head of Human Resources Cllr Jill Haynes – Portfolio Holder for Corporate Development & Transformation	In response to the committee's review of the performance dashboard at the meeting of the committee on 4 July 2023
Performance Scrutiny	To review the most recent performance information and use this to agree items to add to the committee forward plan for further analysis	David Bonner – Service Manager – Business Intelligence & Performance Cllr Jill Haynes - Portfolio Holder for Corporate Development & Transformation	

Meeting Date: 17 January 2023 – Budget scrutiny (Single item meeting)

Report Title	Aims and Objectives	Lead Officers / Members	Other Information
Budget Scrutiny	Consideration of the budget proposals before proceeding to produce the final budget paper for recommendation to Cabinet on 30 January 2024	Sean Cremer – Corporate Director – Finance & Commercial Cllr Gary Suttle – Portfolio Holder for Finance, Commercial & Capital Strategy	

Meeting Date: 26 February 2024

Report Title	Aims and Objectives	Lead Officers / Members	Other Information
Redlands Leisure and Community Park Update	To review the position with the Redlands Community Sports Hub following the Cabinet decision of 6 September 2022	Paul Rutter – Service Manager for Leisure Services Cllr Laura Beddow – Portfolio Holder for Culture & Communities	Recommendation from Cabinet 6 September 2022 for the Place & Resources Scrutiny Committee to undertake a post decision review
Dorset Council 20mph Speed Limit Policy	To review the implementation of the policy one year after adoption	Tony Burden – Road Safety Manager / Jack Wiltshire – Head of Highways Cllr Ray Bryan – Portfolio Holder for Highways, Travel & Environment	

Corporate Complaints Team – Annual Report	An overview of the volume and impacts of Dorset Council’s complaints through the Corporate Complaints Team 2022/23	Antony Bygrave – Senior Assurance Officer – Complaints Cllr Jill Haynes - Portfolio Holder for Corporate Development & Transformation	

Meeting Date: 28 March 2024

Report Title	Aims and Objectives	Lead Officers / Members	Other Information
Performance Scrutiny	To review the most recent performance information and use this to agree items to add to the committee forward plan for further analysis	David Bonner – Service Manager – BI & Performance Cllr Jill Haynes - Portfolio Holder for Corporate Development & Transformation	

Annual items:

- Corporate Complaints Team – Annual Report - January
- Property Strategy & Asset Management Plan update – September

Bi-annual items:

- Climate & Ecological Emergency Strategy – progress report – July and November

Alternate meeting items:

- Performance Scrutiny – informal session held before each committee occurrence - July, November, March

Informal Work of the Committee:

Date	Topic	Format	Members	Lead Officers / Members	Other Information
Quarterly	Review of the committee's performance and risk dashboards	Informal meeting	All committee members	David Bonner – Service Manager Business Intelligence & Performance	Review of the dashboards to identify potential future areas for review by the committee
Tbc	Grid Capacity	Task and Finish Group	tbc	Steven Ford – Corporate Director TID and Environment Antony Littlechild – Sustainability Team Manager	Task & finish group to be established by the Chairman and Vice-chairman.
Tbc	Water Pollution	Task and Finish Group	tbc	tbc	